

From: sceis-ast@sceis.sc.gov

To: AST Leads, Procurement Directors, Finance Directors

Cc: SCEIS Team, SCEIS Service Desk

Subject: Clarification Concerning SRM 7.2 Cutover Activities

Good Morning SCEIS Users -

The SCEIS Team has received questions regarding the permitted activities during the SRM 7.2 cutover period. Below is detailed information of permitted/not permitted activities during the cutover. This information further clarifies the user cutover activities listed in the October 30, 2013 email entitled "SRM 7.2 Freeze/Cutover Activities."

User Activities During Cutover

1. If a purchase order is NOT connected to a contract, you can:
 - a. Enter in a goods receipt
 - b. Make changes to the line item
 - c. Add additional line items
 - d. Final invoice and block line items
 - e. Process payments

2. If a purchase order IS connected to a contract, you can still perform the following as long as no changes are made to the line item quantity or amount:
 - a. Enter in a goods receipt
 - b. Make payments against the line item
 - c. Final invoice and block line items
 - d. However, you **CANNOT** add a new line item

3. **If a purchase order is connected to a contract, and you need to make changes to the line item, you cannot:**
 - a. Change the quantity or amount on the purchase order
 - b. Cannot enter in a goods receipt
 - c. Cannot add additional line items
 - d. Cannot make payments

4. If a purchase order IS connected to a contract and you try to change a line item, the following message will appear with a hard stop at the time a change is attempted:

Messages		
Type	Message text	LTxt
<input type="checkbox"/>	DocHeader	
<input type="checkbox"/>	Automatic carryforward is only allowed for amount 0	
<input type="checkbox"/>	Cannot post to year 2013 which is before current year 2014 of doc. it...	
<input type="checkbox"/>	Active availability control (Funds Management):	
<input type="checkbox"/>	Annual budget exceeded by 105.42 USD (FM PB Availability Control) for...	?
<input type="checkbox"/>	No changes to P.O. related to a Contract allowed during upgrade	
<input type="checkbox"/>	Annual budget exceeded by 105.42 USD (FM AVC - Appropriation Act) for...	?
<input type="checkbox"/>	Item 50 Sch. Line 1	
<input type="checkbox"/>	Statistical delivery date in the past	
<input type="checkbox"/>	Delivery date is in the past	

As a reminder, the SRM 7.2 cutover period began Friday, November 8 at 5:00 p.m. and will continue until 8:30 a.m. on Monday, November 25.

Please share this information with all SCEIS Materials Management (MM) users in your agency to ensure they are familiar with the timing and impacts of the SRM 7.2 upgrade cutover period.

If you have any questions about this message, please email them to sceis-ast@sceis.sc.gov.